



UNIVERSITY OF FORT LAUDERDALE

OFFICE OF ADMISSIONS
4131 NW 16TH STREET, LAUDERHILL, FL 33313
PHONE (954) 486-7728 FAX: (954) 486-7667

ENROLLMENT AGREEMENT

This enrollment agreement, in conjunction with University of Fort Lauderdale’s catalog, constitutes the entire agreement between University of Fort Lauderdale and the student. The entire agreement covers the student’s enrollment period until commencement or until the student withdraws/is withdrawn from the University.

Textbook Costs

The cost of textbooks is not included in the quoted tuition. Upon successful submission of the enrollment form, you may purchase textbooks from University of Fort Lauderdale’s Library. If indicated by a professor, you may also purchase textbooks from an outside vendor.

PERSONAL INFORMATION (Please type or print.)

Mr. Ms. Mrs. Sex Male Female

Name Last _____ First _____ Middle _____

Former Name: _____

Date of Birth ____/____/____ Place of Birth _____ Social Security Number _____
Month Day Year

Country of Citizenship: _____ Native Language: _____

Permanent Address City State Zip

Current Mailing Address City State Zip

Home Telephone () _____ Work Number () _____

E-mail Address: _____

Are you a UFTL employee? Yes No Are you a dependent of a UFTL employee? Yes No

PROGRAM INFORMATION

Program of Study

Expected Start Date: ____/____/____ Expected Commencement Date: ____/____/____
Month Day Year Month Day Year

PAYMENT INFORMATION

- I will pay all applicable fees and tuition for each semester by the first day of each semester.
- I will pay any applicable application and/or registration fees for each semester, plus 50% of my student activity fee, library fee and tuition by the first day of each semester. I will then make arrangements with the Bursar’s Office to pay the remainder of my fees and tuition before the end of each semester.
- I am applying for financial aid. If for any reason financial aid is not approved for this semester, I agree to be responsible for 100% of my tuition and student fees.

A degree will not be granted until the tuition plan is paid in full. You may accelerate payments if you intend to graduate prior to completion of the payment schedule.

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Undergraduate Program

Application Fee	\$35 (due upon completing application)
Registration Fee	\$25 (due each semester)
Library Fee	\$45 (due each semester)
Student Activity Fee	\$35 (due each semester)
Athletic Participation Fee	\$400 (due annually- fall semester enrollment) \$200 (applicable to spring enrollment only)
Cost Per Credit	\$300

Graduate Program

Application Fee	\$40 (due upon completing application)
Registration Fee	\$25 (due each semester)
Library Fee	\$75 (due each semester)
Student Activity Fee	\$35 (due each semester)
Athletic Participation Fee	\$400 (due annually- fall semester enrollment) \$200 (applicable to spring enrollment only)
Cost Per Credit	\$350

Doctoral Program

Application Fee	\$50 (due upon completing application)
Registration Fee	\$25 (due each semester)
Library Fee	\$75 (due each semester)
Student Activity Fee	\$35 (due each semester)
Athletic Participation Fee	\$400 (due annually- fall semester enrollment) \$200 (applicable to spring enrollment only)
Cost Per Credit	\$400

Note: Fees are subject to change without notice.

ADDITIONAL FEES

Late Registration Fee

If you register after the first day of a semester, you will be charged a \$100.00 registration fee, due upon registering for classes.

Past Due Tuition Fee

If, after establishing a payment plan with the Bursar's Office, you are 45 days past due on a payment, your account will be charged a \$25 late fee. This fee will be charged for each payment that is 45 days past due. All accumulated past due fees must be paid before the end of the semester in which they are accumulated.

METHOD OF PAYMENT

If you have made a payment, please enter amount paid and check method of payment.

Amount Paid: _____

Method of Payment: Check Cash Debit/Credit Card (Card No. _____ Exp. _____)

REFUND POLICY

Students who wish to voluntarily withdraw from classes must officially notify the University in writing. The official withdrawal date will be set as the last day the student attended class. Refunds and final grades are determined based on the last date the student attended class.

The University's refund policy is as follows:

1. All tuition and fees (with the exception of application fee) will be fully refunded if a student's application is not accepted or if the student cancels within three business days of signing the enrollment agreement and making an initial payment.
2. After classes begin each semester, the refund schedule will be as follows:

UNIVERSITY OF FORT LAUDERDALE - ENROLLMENT AGREEMENT

Amount of Refund:

16 WEEK CLASSES

1st week of classes	100%
2nd week of classes	80%
3rd week of classes	60%
4th week of classes	40%
5th week of classes	20%
6th week of classes	0%

12 WEEK CLASSES

1st week of classes	100%
2nd week of classes	75%
3rd week of classes	50%
4th week of classes	25%

8 WEEK CLASSES

1st week of classes	100%
2nd week of classes	50%
3rd week of classes	25%

3. This refund schedule is applicable for any student who registers as a full-time student and is later permitted to drop courses to place him or her in the classification of a part-time student.
4. Refunds of tuition and fees will be made by check payable to the student (except when payment was made by credit card; the refund will be a credit to the credit card) within 30 days of the date the University determines the student has withdrawn.
5. Refunds of tuition and fees from financial aid will be returned to the appropriate financial aid account in accordance with the guidelines or regulations

Circumstances Under Which Full Refunds Are Given

Tuition and fees will be refunded in full for the current enrollment period under the following circumstances:

- Courses cancelled by the University
- Involuntary call to active military duty
- Documented death of the student
- Exceptional circumstances, with the approval of the President or designee of the University

JOB PLACEMENT DISCLAIMER

University of Fort Lauderdale does not guarantee job placement to graduates upon program/course completion or upon graduation.

ACCEPTANCE AND SIGNATURE

By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement and the school catalog.

Electronic Signature Agreement

Entering your name below signifies your agreement to sign this document electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement.

Student Signature

Date

Director of Admissions Signature

Date